

Example: Individual Scope of Practice – Aboriginal Health Practitioner (Northern Territory)

1	Personal Details											
	<i>Record the details of the Aboriginal and/or Torres Strait Islander (A&TSI) Health Worker/Health Practitioner for whom this scope of practice is written.</i>											
	Name	Tyleah Fraser										
	Position	Aboriginal Health Practitioner Level 2										
	Qualification <i>List Nationally recognised qualifications and other accredited training programs and endorsements (include year completed)</i>	HLT40213 Certificate IV in Aboriginal and/or Torres Strait Islander Primary Health Care Practice Ear Health Training Certificate										
	Previous Roles <i>Provide details on current and previous roles and the corresponding states/territories worked in the past five years.</i>	2015 - 2017 Trainee Aboriginal Health Practitioner, this organisation. 2017 – 2018 Aboriginal Health Practitioner Level 1, this organisation.										
	Registration <i>Details of registration with the Aboriginal and Torres Strait Islander Health Practice Board of Australia (ATSIHPBA)</i> *ATSIHBRA is supported by the Australian Health Practitioner Regulation Agency (AHPRA) under the National Registration and Accreditation Scheme. See www.ahpra.gov.au	<table border="1" style="width: 100%;"> <tr> <td colspan="2">Registered with ATSIHBA? Yes No</td> </tr> <tr> <td>Endorsements</td> <td>None</td> </tr> <tr> <td>Notations</td> <td>None</td> </tr> <tr> <td>Conditions</td> <td>None</td> </tr> <tr> <td>Undertakings</td> <td>None</td> </tr> </table>	Registered with ATSIHBA? Yes No		Endorsements	None	Notations	None	Conditions	None	Undertakings	None
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Summary of current skills/knowledge/experience:	Grown up in current community Attended High School in Darwin Has worked in a chronic disease setting for the past 12 months Has worked in a sexual health setting (12 months) Completed accredited ear training (Typanometry, Otoscopy and Audiometry) Completed QAAMS Training Has a good rapport with Community Youth											

2	Work setting and skill mix of the team
	Describe the work setting (e.g. remote clinic; urban primary health service; hospital). List the team members (including supervisors), their qualifications and current skills. Some functions within the scope of practice of any profession may be shared with other individuals. Discuss this skill mix and any overlap.
	Remote health service setting with a Senior AHP and Remote Area Nurses available at all times. The GP visits 3 days a week. 24 hour DMO and retrieval support. Allied

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health professionals, a midwife and medical specialists visit less frequently. A driver is available to assist with recalls and emergency call-outs.

The Senior Aboriginal Health Practitioner has extensive cultural knowledge and is skilled and experienced in implementing the CARPA protocols. She has an immunisation endorsement and a radiation licence.

Registered Nurses change frequently and have variable skills and experience, including cultural safety.

Tyleah has developing cultural knowledge and sound basic clinical skills and some advanced skills. She has limited experience dealing with moderate to severe emergencies.

3 Activities required by the role

Starting with the position description (PD), develop a list of activities that reflect the needs of the health service and community.

Highlight which of these activities are in line with the individual's **experience, education and abilities**.

Assess and treat according to CARPA protocols

Explain procedures and treatment to clients to gain cooperation and understanding, and allow clients to make informed decisions about their health management

Contribute to the development and implementation of chronic disease care plans, including participating in client care conferences, managing client follow-up procedure.

Administer immunisations according to immunisation schedule or medical order, including accessing the Australian Immunisation Register

Use Communicare patient information system to identify care needs and document consultation in client's medical file.

Assist other health professionals with communication, treatment and any advice relevant to a client's treatment.

Assist in the provision of high quality emergency care, including being on-call

Provide Healthy person checks and client support

Take responsibility for a health portfolio at the service, including maintaining a register, recalls and follow-up

Maintain Treatment /Consulting Room/ambulance to ensure fully stocked, checked and tidied after each client as per health service policy and Procedure

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4	<p>Practice Restrictions and Exclusions</p> <p>The A&TSI Health Worker/Health Practitioner and their supervisor should discuss and determine any particular activities which are outside the scope of the job role and which should not be performed, including due to legislation, workplace policy and/or a lack of appropriate supervision. These may include activities that the A&TSI Health Worker/Health Practitioner has performed in previous roles</p> <p>Direct supervision by the Senior AHP or RAN for:</p> <ul style="list-style-type: none">• Emergencies in the clinic for at least the first 6 months (then review)• Developing wound management plans for at least the first 6 months (then review)• Any clinical activity that Tyleah has not yet performed <p>Indirect clinical supervision by Senior AHP or RAN at all other times</p>
5	<p>Current scope of practice</p> <p>The A&TSI Health Worker/Health Practitioner and their supervisor should discuss and determine the individual's current scope of practice in the role, based on the activities highlighted in Step 3. Use the space below to define the A&TSI Health Worker's/Health Practitioner's current scope of practice. This is not intended to be a complete list of activities or responsibilities, but should be indicative of the types of activities that the A&TSI Health Worker/Health Practitioner may perform in the role. Mark with an asterisk (*) the activities that require supervision.</p> <p>Clinical assessment and health checks: HR, RR, temp, BP, O2 sats, BGL, Hb, HbA1c, ACR, weight, height, waist circumference, head circumference, BMI, mental status, skin check, ear and hearing check, visual acuity, Piko-6 (COPD screen) cardiovascular risk, ECG</p> <p>Treatment and referral for non-emergency conditions as per CARPA, including administering medications, wound management as per client's care plan</p> <p>Administering immunisations under a medical order</p> <p>Pathology collection: Blood, urine, sputum</p> <p>Developing care plans with the multidisciplinary team and coordinating implementation and follow-up according to her</p> <p>Managing the sexual health portfolio: maintaining a register, coordinating recalls, follow-up and screening activities</p> <p>Providing brief interventions for smoking, nutrition, alcohol, physical activity and SEWB</p> <p>Participating in community health program planning and implementation</p>

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Required activities currently outside scope

From the list of activities that the individual is expected to do (Step 3) copy below the activities the A&TSI Health Worker/Health Practitioner does not yet have the training, experience and/or skills to undertake. These are the activities that are not highlighted.

Administration of immunisations in accordance to the vaccine schedule.

Suturing

Independent management of emergencies

7

Supervision requirements and referral pathways

In consideration of the work setting and skill mix of the team (Step 2), any restrictions to supervision identified (Step 4) and the A&TSI Health Worker's/Health Practitioner's current scope of practice (Step 5):

- » determine their supervision requirements, including whether this should be direct, indirect or remote supervision; who can provide supervision, under what circumstances and how it will be structured – noting that these requirements may vary across different types of activities
- » list any activities in Step 4 for which the service is unable to provide appropriate supervision
- » determine the process for referring and escalating patient/client care, and the conditions under which these processes would apply.

Direct supervision by the Senior AHP or RAN for:

- Emergencies in the clinic for at least the first 6 months (then review)
- Developing wound management plans for at least the first 6 months (then review)
- Any clinical activity that Tyleah has not yet performed

Indirect clinical supervision by Senior AHP or RAN at all other times

Tyleah should refer immediately to the senior AHP or Registered Nurse in the case of:

- All emergencies (any condition listed under the “Emergences and Assessment” section of the CARPA Standard Treatment Protocol).
- Assessment of any baby under 3 months of age.
- Any clinical procedure she has not yet performed

All other referrals to Senior AHP, GP or DMO as per CARPA

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8	<p>Continuing Professional Development (CPD)</p> <p>Develop a plan for professional development for the next 6–12 months. The plan should:</p> <ul style="list-style-type: none"> » help the A&TSI Health Worker/Health Practitioner maintain their current scope of practice » identify any educational and/or experience/skills requirements the individual needs to meet in order to work at full scope of practice (if limitations apply) » address the A&TSI Health Worker's/Health Practitioner's career aspirations » ensure that requirements for registration are met (if applicable). <p>If the organisation uses a CPD template, complete it and attach to this document instead.</p>																								
	<p>Do the “ATSI REC - Aboriginal & Torres Strait Islander Remote Emergency Care” course (CRANaplus)</p> <p>Do the “Understanding Vaccines and the National Immunisation Program” training to become an independent immuniser.</p>																								
9	<p>Arrangements for practice review</p> <p>Using the supervision and support needs described in Step 7, agree on a supervision structure (e.g. fortnightly meetings etc. including expected duration and location of the meetings).</p>																								
	<p>Tyleah will attend fortnightly meetings with Senior AHP on Thursday afternoons, with the program coordinator phoning in. This Scope of Practice will be reviewed by Tyleah and Gayle every 6 months, to ensure it is up-to-date and relevant.</p>																								
10	<p>Agreement</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 30%;">A&TSI Health Worker/Health Practitioner Name:</td> <td colspan="3" style="background-color: #D3D3D3;"></td> </tr> <tr> <td>Signed:</td> <td style="width: 30%;"></td> <td>Date:</td> <td style="width: 40%;"></td> </tr> <tr> <td>Supervisor Name:</td> <td colspan="3" style="background-color: #D3D3D3;"></td> </tr> <tr> <td>Signed:</td> <td></td> <td>Date:</td> <td></td> </tr> <tr> <td>Line Manager Name:</td> <td colspan="3" style="background-color: #D3D3D3;"></td> </tr> <tr> <td>Signed</td> <td></td> <td>Date:</td> <td></td> </tr> </table>	A&TSI Health Worker/Health Practitioner Name:				Signed:		Date:		Supervisor Name:				Signed:		Date:		Line Manager Name:				Signed		Date:	
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11	<p>Next Review of Scope of Practice Due</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 30%;">Date:</td> <td style="width: 70%;"></td> </tr> </table>	Date:																							
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